



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

February 10, 2017

Board Members Present: Quenton McCallister, Chair, OT Member
 Dr. Donald Hosenfeld, Vice Chair, OT Member
 Dana Hutchings, OT Member
 Barbara Paulson, Public Member

Staff Present: Karen Whiteford, Executive Director
 Vicki Egurrola, Administrative Assistant

Legal Staff Present: Sabrina Khan, Assistant Attorney General

1) CALL TO ORDER

Mr. McCallister called the meeting to order at 1:30 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Dr. Donald Hosenfeld, Dana Hutchings, and Barbara Paulson.

3) DECLARATION OF CONFLICTS OF INTEREST

Ms. Hutchings recused herself from the review of the applications for agenda items 7.b. and 8.d.i.
Mr. McCallister recused himself from item 8.c.i. and 8.b.i.

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications (27):

First Name	Last Name	Application Type
Kayleen	Bennett	OT
Melanie	Benson	OTA
Nicole	Black	OTA
Craig	Brown	OT
Kelli	Cooper	OT
Carlos	Cruz	OT
Karri	Fisher	OT
Yolanda	Flores	OT
Kevin	Frazier	OT
Jeremy	Gordon	OT
Blanca	Hita	OTA
Jennifer	Joerres	OT
Perry	Leif	OT

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Emma	Orr	OTA
Mary	Padalino	OT
Amber	Readel	OT
Christine	Sanchez	OTA
Crystal	Skipper	OT
Megan	Smith	OT
Joy	Springer	OT
Alyson	Stanton	OT
Susan	Staton	OTA
Danielle	Stoffers	OTA
Chelsea	Tedford	OTA
Madelyn	Van Wyk	OT
Hannah	Wash	OT
Sarah	Witherspoon	OT

Mr. McCallister moved the Board approve the 27 initial applications. Ms. Hutchings seconded the motion. The motion passed 4-0.

b) Renewal Applications (98):

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
4250	Arcellie	Adriano	OT	Active	12/14/2016	
4767	Jennifer	Allenstein	OT	Active	3/13/2017	
3406	Julie	Andersen	OT	Active	2/10/2017	
2668	Phaedra	Antioco	OT	Active	2/15/2017	
6124	Alison	Aushman	OT	Active	3/15/2017	
5356	Kacie	Birkmeyer	OT	Active	2/14/2017	
4771	Tony	Botelho	OT	Active	3/13/2017	
4742	Lena	Brewer	OT	Active	2/6/2017	
4741	Michael	Briones	OT	Active	2/6/2017	
0759	Denise	Casson	OTA	Active	2/12/2017	
5379	Mallory	Childress	OTA	Active	2/27/2017	
6078	Sherry	Choe	OT	Active	2/12/2017	
5332	Veda	Collmer	OT	Active	1/13/2017	
5370	Alison	Crary	OT	Active	2/14/2017	
3452	Bonnie	Dalton	OTA	Active	3/13/2017	
3048	Denny	Davis	OT	Active	3/11/2017	
3041	Theresa	Ditson	OT	Active	1/12/2017	
5251	Carol	Elliott	OT	Inactive	1/8/2017	
0999	Colette	Eneboe	OTA	Active	3/15/2017	
5351	Amber	Estrada	OTA	Active	1/29/2017	
3438	Philip	Fisher	OT	Active	3/13/2017	
0530	Lorinda	Fleming	OT	Active	1/12/2017	
0803	Michelle	Flunder	OTA	Active	2/14/2017	
5072	Kelsi	Folding	OT	Ready	11/18/2016	
3189	Catrina	Franklin	OTA	Inactive	2/12/2017	
6097	Madeline	Fredericks	OT	Active	2/12/2017	
5448	Carrie	Freese	OT	Active	4/21/2017	
2983	Lisa	Fuller	OT	Active	3/14/2017	
6083	Stacey	Garard	OTA	Active	2/12/2017	
6056	Jonathan	Glover	OT	Active	1/11/2017	
4716	Meghan	Gonzalez	OT	Active	1/9/2017	

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License #	First Name	Last Name	License Type	License Status	License Expires	Comments
3364	Angela	Goorman	OT	Active	1/16/2017	
4781	Jennifer	Goretzki	OT	Active	3/13/2017	
2235	Kimberlee	Hanson	OT	Active	2/13/2017	
5349	Sabrina	Hedgpeth	OTA	Active	1/29/2017	
5415	Brandon	Hepworth	OT	Active	3/17/2017	
1214	Cynthia	Huggins	OTA	Active	8/13/2018	
4315	Daylyn	Ison	OT	Active	2/17/2017	
3903	Courtney	Jiura	OT	Active	3/11/2017	
4294	Holly	Jones	OT	Active	2/12/2017	
5393	Jamie	Jones	OTA	Active	3/12/2017	
4320	Megan	Jones	OT	Active	2/26/2017	
3022	Rodney	Joseph	OTA	Active	1/22/2017	
1856	Jason	Kern	OTA	Inactive	1/13/2017	
5336	Arshi	Khan	OT	Active	1/13/2017	
5418	Amber	Klumpp	OTA	Active	3/17/2017	
5051	Deanna	Kruse	OT	Active	2/12/2018	Back to active
6093	Jennifer	Kubacik	OT	Active	2/12/2017	
6094	Michael	Leyva	OT	Active	2/12/2017	
4755	Madison	Linster	OT	Active	2/16/2017	
6095	Esther	Lopez	OTA	Active	2/12/2017	
5367	Michelle	Lyons	OTA	Active	2/14/2017	
3222	Emilia	Massimi	OT	Ready	11/18/2016	
3849	Miranda	Materi	OT	Active	2/13/2017	
2159	Tracy	Mcadams	OT	Ready	11/18/2016	
4816	Marjorie	McGinnis	OTA	Active	4/12/2017	
5385	Stephen	Medeiros	OTA	Active	3/12/2017	
3424	Emilie	Medrano	OT	Active	1/17/2017	
4753	Julie	Meshanko	OT	Active	2/6/2017	
4746	Lauren	Milham	OTA	Active	2/6/2017	
4301	Marna	Moore	OT	Active	2/15/2017	
3027	Amanda	Moro	OT	Active	3/20/2017	
4789	Melissa	Motorozesku	OT	Active	3/13/2017	
6133	Meredith	Murphy	OTA	Active	3/15/2017	
5376	Nicole	Murphy	OT	Inactive	2/26/2017	
5422	Patrisha	Mussi	OT	Active	3/17/2017	
5341	Kristina	Nalder	OT	Active	1/13/2017	
5342	Benjamin	Nicholas	OT	Active	1/13/2017	
3897	Dana	Ormerod	OT	Active	3/11/2017	
4756	Laurie	Pietkiewicz	OT	Active	2/6/2017	
4316	Tara	Poloni	OT	Active	2/17/2017	
6160	Aaron	Renato	OT	Active	4/19/2017	
4304	Cristina	Rios Cotton	OT	Active	2/15/2017	
6112	Rebekah	Ross	OT	Active	2/18/2017	
4739	Erica	Runyon	OT	Active	1/27/2017	
3026	Jennifer	Sanchez	OT	Active	3/19/2017	
4769	Jena	Schroeder	OT	Active	3/13/2017	
6058	Kara	Scott	OT	Active	1/11/2017	
6101	Tiffany	Sherlock	OTA	Active	2/12/2017	

License #	First Name	Last Name	License Type	License Status	License Expires	Comments
5347	Elyse	Snow	OT	Inactive	1/13/2017	
4759	Ramona	Soto	OTA	Active	2/16/2017	
0883	Richard	Staudt	OT	Active	1/15/2017	
6102	Heather	Stein	OT	Active	2/12/2017	
6103	Jennifer	Stump	OT	Active	2/12/2017	
6145	Alexandra	Taggart	OTA	Active	3/15/2017	
6180	Pamela	Talero Cabrejo	OT	Active	4/19/2017	
5350	Jessica	Tallent	OT	Active	1/29/2017	
4644	Tricia	Thorman	OT	Active	2/12/2017	
4297	Angela	Troy	OT	Active	2/15/2017	
4292	April	Tsosie	OTA	Active	1/28/2017	
4338	Lynn	Urban	OT	Active	3/15/2017	
5430	Jennifer	Urich	OT	Active	3/17/2017	
6115	Christine	Wallack	OT	Active	3/15/2017	
0831	Lisa	Walters	OT	Active	2/11/2017	
6151	Shelley	Wilson	OT	Active	3/15/2017	
6152	Sara	Woodwyk	OT	Active	3/15/2017	
6107	Mary Helen	Young	OT	Active	2/12/2017	
5387	Melissa	Zammit	OTA	Active	3/12/2017	

Ms. Hutchings recused herself from the review and approval of the renewal applications. Mr. McCallister moved the Board approve the 98 renewal applications. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1.

b) Limited License Applications (3)

First Name	Last Name
Jenifer	Burrell
Lindsey	Ivey
Megan	Mazzon

Mr. McCallister moved the Board approve the 3 limited license applications. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Vanessa Holmes, OT – Disclosure

Following review and discussion, Ms. Paulson moved the Board approve Ms. Holmes’ initial application. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

ii) Michelle Lewis, COTA – Unlicensed Practice

Ms. Whiteford provided a summary of the issues with Ms. Lewis’ application and that Ms. Lewis had been providing occupational therapy assistant services without a license for over a year and had never sought licensure from this Board. Ms. Lewis was present, made statements, and answered Board questions. Ms. Lewis stated that she believed it was her employer who was responsible for her OTA license and admitted she practiced without a license for over a year. Board members expressed concern that she practiced as an occupational therapy assistant for over a year without a license, which is mandated. Ms. Paulson mentioned that there was a potential violation of A.R.S. § 32-3441(B). Mr. McCallister moved the Board go into executive session to obtain legal advice. Ms. Hutchings seconded the motion. The motion passed 4-0. The Board went into executive session at 1:39

p.m. Upon returning to regular session at 1:50 p.m., Ms. Lewis answered additional questions from Board members as to why she practiced as an occupational therapy assistant for over a year without a license and expressed concern as to her knowledge and awareness of the statutes and rules governing OTAs. Following further discussion and Ms. Lewis' willingness to abide by the rules governing this practice, Mr. McCallister moved the Board approve Ms. Lewis' license upon receipt of a signed consent agreement. The consent agreement is disciplinary that includes probation and monitoring to protect the public in addition to further education and training. Mr. McCallister's motion included the following terms: two (2) year period of probation, \$155.00 civil penalty due within 30 days of the effective date of the consent agreement, twelve (12) hours of continuing education of which six (6) hours must be in the area of ethics, attendance of three (3) Board meetings within six (6) months of the effective date of the consent agreement, and an in-service presentation on Board statutes and rules. The in-service presentation course outline must be approved by Board Staff prior to presenting. The Rehabilitation Director or supervisor at Ms. Lewis' place of employment must sign a document stating that Ms. Lewis completed the presentation. The continuing education required for the consent agreement is in addition to the education required for renewal. Dr. Hosenfeld seconded the motion. The motion passed 4-0 by roll call vote.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson
Aye	X	X	X	X
Nay				
Recused				
Abstained				
Absent				

b) Renewal Applications – Board Members

- i) Quenton McCallister, OT – Board Member – Mr. McCallister recused himself from this agenda item. Ms. Hutchings moved the Board approve Mr. McCallister's renewal application. Dr. Hosenfeld seconded the motion. The motion passed 3-0-1.

c) Renewal Applications – Board Review

- i) Aliana Diodato, OTA – Expired License – Mr. McCallister recused himself from this agenda item. Ms. Egurrola provided a summary timeline of Ms. Diodato's renewal/reinstatement application. Dr. Hosenfeld moved the Board approve Ms. Diodato's license. Ms. Paulson seconded the motion. The motion passed 3-0-1.
- ii) Michael Rende, OT – Expired License – Ms. Egurrola provided a summary timeline of Mr. Rende's renewal/reinstatement application. Mr. Rende answered Board members' questions and stated that he tried to contact the Board on several occasion. Mr. Rende showed Board members a copy of his cell phone log where it showed a call to the Board's Office. Following discussion, Ms. Hutchings moved the Board go into executive session to obtain legal advice. Mr. McCallister seconded the motion. The motion passed 4-0. The Board went into executive session at 2:20 p.m. Upon returning to regular session at 2:26 p.m., the Board asked further questions of Mr. Rende and Board Staff. Ms. Hutchings moved the Board approve Mr. Rende's application upon acceptance of a non-disciplinary consent agreement to include proof of patient notification that he practiced without a license from December 22, 2016, through March 9, 2017, and three (3) hours of continuing education in the area of ethics (in addition to the hours required for the future renewal of his license). Ms. Paulson seconded the motion. The motion passed by roll call vote 3-1-0.

	Mr. McCallister	Dr. Hosenfeld	Ms. Hutchings	Ms. Paulson
Aye		X	X	X

Nay	X			
Recused				
Abstained				
Absent				

- iii) Victoria Smith, OT – Disclosure – Ms. Smith was not present. Following discussion, Dr. Hosenfeld moved the Board approve Ms. Smith’s renewal application. Ms. Hutchings seconded the motion. The motion passed 4-0.
- iv) Tracy Studley, OTA – Expired License – Following discussion, Mr. McCallister moved the Board approve Ms. Studley’s renewal application. Ms. Hutchings seconded the motion. The motion passed 4-0.
- v) Hatti Ternes, OT – Disclosure – Following discussion, Dr. Hosenfeld moved the Board approve Ms. Ternes’ renewal application. Ms. Hutchings seconded the motion. The motion passed 4-0.
- d) Renewal Applications Tabled Due to Meeting Notice Requirements
 - i) Gayle Schoenbaum, OT – Disclosure on Page 4 of Renewal Application – Ms. Whiteford stated that legal notice of the meeting was not sent to Ms. Schoenbaum, therefore, the Board could not discuss Ms. Schoenbaum’s file.
 - e) Limited Permit Applications – Board Review
None

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES.

- a) Regular Session Meeting Minutes of January 13, 2017
- b) Executive Session Meeting Minutes of January 13, 2017, 1:40 p.m.
- c) Executive Session Meeting Minutes of January 13, 2017, 2:21 p.m.
- d) Executive Session Meeting Minutes of January 13, 2017, 2:41 p.m.

Dr. Hosenfeld moved the Board approve all meeting minutes listed in items 4.a. through 4.d. Ms. Hutchings seconded the motion. The motion passed 4-0.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) March 10, 2017
- b) April 14, 2017
- c) May 12, 2017

There were several conflicts with the March 10, 2017, Board meeting date. The March Board meeting was rescheduled for March 3, 2017. There were no conflicts with the remaining meetings.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of New Complaints
None
- b) Open Complaints/Investigations
None
- c) Status of Compliance with Board Order/Approval of Board Ordered CE
 - i) Paul Breuninger, 16-OT-3787 – Ms. Whiteford reported that there was no change to Mr. Breuninger’s status. The Board directed staff to send a reminder letter to Mr. Breuninger stating that the requirements of his consent agreement must be completed by March 17, 2017.
- d) Review, Discussion, and Possible Action Regarding Disclosed Criminal Charges
None
- e) Review, Discussion, and Possible Action on Opening a Complaint

- i) Lisa Suhr, OTA – Ms. Whiteford reported that the article missing from Ms. Suhr’s application was received on February 9, 2017. Mr. McCallister moved the Board take no action. Ms. Hutchings seconded the motion. The motion passed 4-0.

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Executive Director’s Report – Verbal Report and Discussion – No Action Required
Ms. Whiteford provided an update on the items below. No Board action was required.
 - i) Financial Report
 - ii) Review Recent Board Staff Activities
 - iii) Executive Order 2017-02
 - iv) Bills Introduced This Legislative Session
 - (1) SB1010 AHCCCS; covered services; occupational therapy
 - (2) SB1437 agencies; review; GRRC; occupational regulation
 - (3) HB2271 occupational licensing; military members
 - (4) HB2290 and SB1071 provisional licenses; criminal convictions
 - (5) HB2372 public benefits; fee waivers; requirements
- b) Administrative Project Status Report
Ms. Whiteford provided an update on the items below. No Board action was required.
 - i) Policies and Procedures
 - ii) Application Automation
 - iii) Rule Revisions
 - iv) Board Member Training
 - v) Sunset Audit
 - vi) Fiscal Year 2018 Budget
- c) Other Board Business and Reports
 - i) Open Public Board Member Positions – Ms. Whiteford stated that there is still one open public Board member position.
 - ii) Possible move to 1740 W. Adams Ave. – Ms. Whiteford informed the Board that this project is moving forward.
 - iii) Disciplinary Matrix – Mr. McCallister provided a draft of a possible disciplinary action matrix for Board members to review and provide input at the March meeting.

10) AGENDA ITEMS FOR NEXT MEETING – IF ANY

The Board requested that the following two items be added to the March agenda

- a) Discuss Executive Order 2017-02 with Benjamin Gross from ArizOTA.
- b) Disciplinary Action Matrix

11) CALL TO THE PUBLIC

No members of the public stepped forward to speak.

12) ADJOURNMENT

Mr. McCallister moved the Board adjourn at 3:12. Dr. Hosenfeld seconded the motion. The motion passed 4-0.

Respectfully Submitted,

Karen Whiteford
Executive Director